



## **aBIZo™ Roles & Responsibilities**

### **RESPONSIBILITIES OF SCHOOL**

- Coordinate with Security Group regarding all emergencies within the campus premises
- Meet regularly with Security Group to execute safety and security plan effectively

### **RESPONSIBILITIES OF SECURITY GROUP OF SCHOOL**

- Administrate and monitor the dashboard before, during, and after school hours
- Manage all incoming incident reports from the application users before, during, and after school hours
- Contact and act as a liaison between partner responders in all emergencies
- Record and update status of incident reports

### **RESPONSIBILITIES OF PARENTS**

- Parents must coordinate all incident reports and distress messages coming from the users to dashboard agent of the school

### **RESPONSIBILITIES OF STUDENTS / USERS**

- Students / Users must use the emergency button properly. Misuse and in any event of pressing the button with no emergency cases shall be regarded as cause for disciplinary actions aligned in the school's policy and subject to cash penalty from the users.
- Students / Users must not uninstall the application in any matter/time
- Students / Users must always open the GPS of their device