



## aBIZo™ Minimum Operational Requirements

aBIZo™ would have the following hardware and staff requirements

### HARDWARE

- x1 Admin computer
- x2 Agent computers
- x1 dedicated big smart TV
- Check the specs in Technical Requirements document

### CONTENT MANAGER

- Should have at least basic knowledge in office technology to be able to create and layout contents
- Creates/Manages contents (notices/alerts/surveys) to be published to all Mobile App users within the organization
- Manages archives of alerts and notices for the organization
- Uses the pre-defined layouts provided in the Dashboard
- Ensures that all contents to be published to all users has been approved by the organization

### DASHBOARD ADMIN

- Should have basic knowledge of computer software; navigation through different functions, managing users access accounts, reports generation
- Oversees the whole operation of the Mobile Application and its users within the organization
- Should at least have advance knowledge and training in the functionality of the mobile application
- Manages all aspects of functionality of the Dashboard
- Manages Agent access credentials creation and permissions assignment
- Commonly termed as the “Super User”

### DASHBOARD AGENT

- Should have basic knowledge of computer software; navigation through different functions
- Monitors and generates report available in the Dashboard
- Basic knowledge in the functionality of the mobile application to assist in basic troubleshooting
- Manages creation/updating of groups (who will receive the alerts/notices/surveys) approved by the organization
- Can be tasked in publishing/disseminating pre-approved notices to the users within the organization